

Student Services Planning and Budget Meeting Notes  
 Wednesday, October 3, 2007  
 Administration Conf. Rm. 109

Attending: Beckum, Chamkasem, DASB, Glapion, Griffin, Hunter, Irvin, Kawazoe, Marquez, Moberg, Ratner, Swensson, Winters

Item	Discussion/Comments	Outcome
Review Role of SSPBT	<p>Summary of discussion regarding the purpose and function of the SSPBT. Now that B budget issues have been resolved more emphasis can be put on planning, part of the SSPBT mission. Griffin, College Accreditation Liaison Officer, will be working on the mid term report for Accreditation this year and emphasized the importance of planning for the critical pieces identified by strategic planning including retention, outreach, civic engagement, cultural competency, basic skills, strategic initiatives, Title III, SLOs, Measure C.</p> <p>Griffin provided handouts 1) budget for the college with 75% "B" budget augmentation and 2) funding allocation for strategic initiatives</p> <p>Further discussion - What is the role of the SSPBT in planning for the strategic initiatives?            Comments            Winters – the college needs someone assigned to be responsible for helping the SPI's groups stay on track; follow the goals and spending funds accordingly.            Kawazoe – use funds available now to set up where we need to go and use PBTS to review the status.            Determine metrics that tell us if we are doing what we say we are going to do. Suggestion made to look at PR instrument and add items to the instrument that are relevant to the issues.            Griffin recommends – interaction with all PBTS            Ratner will send her suggestion on a change in the mission statement to the SSPBT members.            Recommendation – point person to coordinate and monitor strategic planning initiatives.            SLO's also needs someone to be point person.            Needs to be addressed in Senior Staff            Griffin suggested that the PBTs meet and coordinate a recommendation to the Senior Staff.            Group agreed on a joint meeting among the PBTs and clarification of the funding.            Griffin will invite all the members of the PBTs to a joint meeting on October 17 for a discussion of a proposed plan for the College Council meeting on Oct. 25.</p> <p>C: Hawk, Murphy, Swensson</p>	